

The Estates of Silverlake Homeowners' Association

CLUBHOUSE RESERVATION RENTAL AGREEMENT

ADVANCE NOTICE OF 2 WEEKS REQUIRED

*** MAXIMUM CLUBHOUSE CAPACITY: 82 PERSONS ***

PLEASE NOTE: THE POOL & POOL SURROUND AREA ARE NOT PART OF THE CLUBHOUSE RENTAL

RESIDENT NAME _____

SUBMISSION DATE: _____

ADDRESS _____

E-MAIL ADDRESS _____

TELEPHONE _____

RESERVATION INFORMATION

DATE REQUESTED: _____ PURPOSE _____

PREPARATION ENTRY TIME: _____ EVENT TIME FROM: _____ TO: _____

RESOURCES TO BE BROUGHT IN, I.E., CATERER, BAND, BBQ COOKER, ETC. :

CLUBHOUSE REGULATIONS

1. A written list of all guests will be provided to the Guard at the Gatehouse before the Event.
2. No decorations or other items may be attached to the walls, windows or ceiling in any manner (tape, tacks, etc.)
3. Parking on the grass is strictly prohibited due to the irrigation system. Cost of damages caused by guest parking will be deducted from the deposit. Parking on residents' property is prohibited. Illegally parked vehicles will be towed. Parking Lot capacity is 23 spaces.
4. All trash is to be collected and securely bagged.
5. When leaving turn off Lights, Fans and Media Equipment and Kitchen Appliances.
6. When leaving lock ALL doors: Kitchen, Bathrooms, Hallway and Exterior Doors.
7. When leaving return the Clubhouse Key to the Guard at the Gatehouse. The Key is not to be kept by Renter when Clubhouse is not in use

DEPOSIT INFORMATION AND AGREEMENT

CHECKS FOR DEPOSIT AND RENTAL ARE TO BE WRITTEN TO THE ESTATES OF SILVERLAKE

ENCLOSED IS ONE CHECK FOR \$150.00 RENTAL FEE CHECK # _____

ENCLOSED IS ONE CHECK FOR \$300.00 REFUNDABLE SECURITY DEPOSIT* CHECK # _____

*DEPOSIT RETURN IS BASED ON THE COST OF CLEANING AND/OR REPAIRS.

- I/We agree the Clubhouse is being used solely for social entertaining and not for commercial, fraternal or religious purposes or activities.
- I/We accept full financial responsibility to any and all damages which may occur to the Clubhouse and all other facilities and equipment used in conjunction with it's use.
- I/We will leave the clubhouse kitchens, bathrooms and all equipment in clean condition and arranged as found prior to noon the following day of the event.
- I/We will NOT use he pool or pool surround area for this event.
- I/We will make arrangements for a private guard to direct traffic and parking if the number of guest cars exceeds the parking lot capacity of 23 (Community Standard 4401, Paragraph B)
- I/We understand that NO PETS are permitted in the Clubhouse unless certified as service animals.
- I/We understand the deposit is fully refundable if cancellation is made within seven (7) days of the reserved date. At that time both the rental fee will be deposited. After rental inspection the security deposit will either be reimbursed in its entirety or adjusted for cleaning and/or repairs.

Signed and Agreed to by: _____

Homeowner's Signature

Homeowner's Signature

Two (2) checks have been received and approval is granted for the rental as requested.

By: _____

Clubhouse Rental Chairperson

Date _____